

Minutes of Sweetser Town Council
July 10, 2025

- I. The meeting was called to order by Kyle Taylor at 7:00 pm; the roll was called as follows:
Roll Call:
Matt Moore-Absent
Tyler Wineinger-Aye
Warren Dailey-Aye
Kyle Taylor-Aye
Travis Lemaster-Aye

The roll was followed by the Pledge of Allegiance and a prayer.

II. **Minutes**

After discussion, Travis LeMaster made a motion to approve the minutes from the meeting of June 26, 2025, as submitted. Warren Dailey seconded the motion.
Matt Moore-Aye
Tyler Wineinger-Absent
Warren Dailey-Aye
Kyle Taylor-Aye
Travis Lemaster-Aye

III. **Bills**

After discussion, Warren Dailey made a motion to approve the payroll docket of June 27, 2025, as submitted and the bills docket of July 10, 2025, as submitted. Tyler Wineinger seconded the motion.
Matt Moore-Absent
Tyler Wineinger-Aye
Warren Dailey-Aye
Kyle Taylor-Aye
Travis Lemaster-Aye

IV. **Public Forum**

Kyle notified the attendants that at this time members of the public may speak on any item of general interest not specific to the meeting agenda and within the town councils' jurisdiction, generally subject to a five (5) minute time limit per speaker. Kyle also asked the attendants if there were any Title VI or Title II ADA issues, concerns, or complaints from the public needing the towns' attention and needing addressed.

- Marcus Garcia gave an update on planning progress for the Sweetser Switch Car Show on August 23, 2025. All of the sponsors are set. At this point he just needs to order and pay for the awards.

V. **Department Reports**

Police Department – Interim Marshal Brad Moore was not in attendance

- Kyle reported the 2024 Tahoe has been returned. There are a couple of items that still need to be completed and/or added. The radio is scheduled for install later in July.
- As the 2024 Tahoe was delivered incomplete and late, there was discussion with town counsel Michael Hotz about enforcing the penalty provision of the contract against the company that performed the work on the vehicle. The matter was tabled.
- Kyle reported that the town has received several applications for the full-time Marshal position. The council briefly reviewed some of the applications. The matter was tabled pending an executive session.
- The mounts for the new computers for the police vehicles are a bit too small. Kyle reported that Parick thinks he can adjust the mounts.

Maintenance Department – Operations Manager Patrick Kendall was not in attendance.

- No report

Parks Department – **Parks President position is vacant.**

- No report

VI. Continuing Business

- Kyle reported that Jason Miller of Randall Miller & Associates was going to stake the storm sewers for E&B Paving and contact them to try and confirm when the paving and storm water work will begin for the CCMG 2024-2 project on the north side of town. There was a discussion of the penalty provision of the contract for failure to substantially complete the project by the date specified in the contract.

After discussion, Tyler Wineinger made a motion to authorize town counsel Michael Hotz to draft a letter to E&B Paving notifying them of breach of the contract completion date. Warren Dailey seconded the motion.

Matt Moore-Absent

Tyler Wineinger-Aye

Warren Dailey-Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

- There was a discussion of the possibility of electronically issuing utility bills and potential auto-payment options for customers. The next billing software update is supposed to incorporate some of those features. Matter was tabled pending the software update.
- Kyle said we are on the schedule for the required tech updates to bring the town into compliance with the new rules on Public Access to meetings. There was also discussion of bringing the published meeting agenda into compliance with some other new rules pertaining to disclosure of elected officials.
- No update on amending the traffic and nuisance ordinances.
- No update on filling the vacant Parks board position(s).
- There was a discussion of the HR policy handbook revisions. Matter will be discussed & reviewed at an executive session.
- There was a discussion of the possibility of foreclosing on properties where there is little prospect of collecting on accumulating utility liens. The town will provide details to Michael for his review and recommendations for next steps.
- There was discussion of the procedures for processing ordinance violations.

VII. New Business

- The Area Plan Commission submitted two recently adopted ordinances for the town's consideration: one regarding an update to the Flood Damage Prevention Ordinance and the other to the Solar Energy Ordinance.

After discussion, Travis LeMaster made a motion to approve the adoption of the county Flood Damage Prevention Ordinance. Warren Dailey seconded the motion.

Matt Moore-Absent

Tyler Wineinger-Aye

Warren Dailey-Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

After discussion, Travis LeMaster made a motion to approve the adoption of the county Solar Energy Ordinance. Warren Dailey seconded the motion.

Matt Moore-Absent

Tyler Wineinger-Aye
Warren Dailey-Aye
Kyle Taylor-Aye
Travis Lemaster-Aye

- The next council meeting is scheduled for August 14, 2025, at 7 pm.

VIII. Adjournment

There being no further business before the council, the meeting was adjourned at 8:55 pm.

Respectfully Submitted,

John Potter
