

Minutes of Sweetser Town Council
March 13, 2025

- I. The meeting was called to order by Kyle Taylor at 7:00 pm; the roll was called as follows:
Roll Call:
Matt Moore-Absent
Tyler Wineinger-Aye
Warren Dailey-Absent
Kyle Taylor-Aye
Travis Lemaster-Aye

The roll was followed by the Pledge of Allegiance and a prayer.

II. **Minutes**

After discussion, Tyler Wineinger made a motion to approve the minutes from February 27, 2025, meeting as submitted. Travis LeMaster seconded the motion.

Matt Moore-Absent
Tyler Wineinger-Aye
Warren Dailey-Absent
Kyle Taylor-Aye
Travis Lemaster-Aye

III. **Bills**

After discussion, Travis LeMaster made a motion to approve the payroll docket of March 7, 2025, and the bills docket of March 13, 2025, as submitted. Tyler Wineinger seconded the motion.

Matt Moore-Absent
Tyler Wineinger-Aye
Warren Dailey-Absent
Kyle Taylor-Aye
Travis Lemaster-Aye

IV. **Public Forum**

Kyle notified the attendants that at this time members of the public may speak on any item of general interest not specific to the meeting agenda and within the town councils' jurisdiction, generally subject to a five (5) minute time limit per speaker. Kyle also asked the attendants if there were any Title VI or Title II ADA issues, concerns, or complaints from the public needing the towns' attention and needing addressed.

- No comments

V. **Department Reports**

Police Department – Interim Marshal Brad Moore was not in attendance

- Kyle reported:
 - Most of the shifts are being covered
 - Brad was tasked with the following goals:
 - Patrol every street every shift
 - Three stops every shift
 - New Tahoe is about 2 weeks from completion
 - Change in staff has been reported to ILEA
 - Brad is working on obtaining access to e-tickets for the deputy Marshals
 - We need to obtain medical bags for the patrol vehicles
 - He is putting together proposals for new long-guns for the 2024 Tahoe
- Kyle distributed a proposal from US Public Safety Group of \$1,882.70 for 13 new badges for the department.

After discussion, Tyler Wineinger made a motion to approve the purchase of 13 badges from US Public Safety Group for up to \$2,000. Travis LeMaster seconded the motion.

Matt Moore-Absent
Tyler Wineinger-Aye
Warren Dailey-Absent
Kyle Taylor-Aye
Travis Lemaster-Aye

- Kyle is researching if our employees have legal defense coverage through our current policy. Town counsel Michael Hotz recommended the town also review the adequacy of coverage for the town.
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Maintenance Department – Operations Manager Patrick Kendall was not in attendance.

- No report

Parks Department – Parks President position is vacant.

- No report.

VI. Continuing Business

- The clerk distributed a summary of current and projected cash positions of the funds that will be utilized for the sidewalk, street, and storm water projects. Based on current projections, the town will need to obtain approximately \$215,000 in financing to complete all the projects.
- There was additional discussion of the status of the CCMG 2023-2 Street Project and the unresolved pavement issue on DeVoe Drive for which the town is holding retainage. The matter was tabled.
- Kyle distributed two proposals from Kleinpeter Financial Group, LLC.
 - One proposal of \$4,000 to conduct a sewer rate study
 - A second proposal of \$7,500 to conduct a sewer rate study as well as collaborating with the Town’s Consulting Engineer and the council on project applications and funding.

After discussion, Kyle Taylor made a motion to approve entering into a contract for \$7,500 with Kleinpeter Financial Group, LLC to perform a sewer rate study and to provide project related financial consulting services. Tyler Wineinger seconded the motion.

Matt Moore-Absent
Tyler Wineinger-Aye
Warren Dailey-Absent
Kyle Taylor-Aye
Travis Lemaster-No

- Discussion resumed of the town possibly contributing to the employee Health Saving Accounts. The matter was tabled.

VII. New Business

- Kyle said the town had been approved for a \$10,000 business credit line with Amazon. The account would allow the town to order items through Amazon and be invoiced instead of utilizing a credit or debit card.

After discussion, Tyler Wineinger made a motion to approve the opening of a \$10,000 business line of credit with the requirement that there be two administrators assigned to the account. Travis LeMaster seconded the motion.

Matt Moore-Absent
Tyler Wineinger-Aye
Warren Dailey-Absent
Kyle Taylor-Aye
Travis Lemaster-Aye

- The next council meeting is scheduled for 7 pm, Thursday, March 27, 2025.

VIII. Adjournment

There being no further business before the council, the meeting was adjourned at 9:12 pm.
Respectfully Submitted,
John Potter

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