

Minutes of Sweetser Town Council
February 27, 2025

- I. The meeting was called to order by Kyle Taylor at 7:00 pm; the roll was called as follows:

Roll Call:

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

The roll was followed by the Pledge of Allegiance and a prayer.

II. **Minutes**

After discussion, Travis LeMaster made a motion to approve the minutes from January 13, 2025, meeting as submitted. Matt Moore seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

III. **Bills**

After discussion, Travis LeMaster made a motion to approve the payroll docket of February 21, 2025, and the bills docket of February 27, 2025, as submitted. Tyler Wineinger seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

IV. **Public Forum**

Kyle notified the attendants that at this time members of the public may speak on any item of general interest not specific to the meeting agenda and within the town councils' jurisdiction, generally subject to a five (5) minute time limit per speaker. Kyle also asked the attendants if there were any Title VI or Title II ADA issues, concerns, or complaints from the public needing the towns' attention and needing addressed.

- Al Holdren of LEAP Managed IT introduced his company and summarized the services they provide.

V. **Department Reports**

Police Department – Marshal position is vacant.

- Matt reported:
 - He has the deputy schedule substantially done for March; there are a few shifts that need covered
 - He has paperwork from two new deputies.
 - Thus far they have been able to cover the shifts caused by the resignation of Marshal Ryan Hornback
- There was discussion about acquiring a time-keeping application for all departments. The matter was tabled
- Kyle presented a picture of a commemorative acrylic encased badge as a thank you gift for former Marshal Ryan Hornback.

After discussion, Travis LeMaster made a motion to approve the expenditure of up to \$400 to purchase a commemorative acrylic encased badge for former Marshal Ryan Hornback honoring his eleven years of service to the town. Warren Dailey seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

- Kyle said he is waiting for bids for new badges for the department
- Tyler suggested the town implement a tracking procedure for any town gear and equipment that is issued to members of the department
- Kyle said the department will need new tasers at some point
- Kyle asked Grant County Central dispatch to evaluate our radios. One of them is past its useful life.
- Kyle said there is an old computer/monitor and old Kenwood radio batteries that need to be declared surplus and disposed of

After discussion, Warren Dailey made a motion to declare the old police department computer and batteries surplus property. Tyler Wineinger seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

- The council took up appointing an interim Marshal. Deputy Brad Moore was interviewed about his interest in the position. Brad indicated he was interested in the interim position but wasn't interested in applying for the full-time position.

After discussion, Travis LeMaster made a motion to appoint Brad Moore interim Town Marshal at a pay rate of \$30 per hour, effective February 27, 2025. Tyler Wineinger seconded the motion.

Matt Moore-Abstain

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

Maintenance Department – Operations Manager Patrick Kendall was not in attendance.

- Kyle reported:
 - The treatment plant UV system repairs are nearing the point where it can resume service
 - Some parts have been ordered for the rotating drum screen
 - New floats were ordered for the Eagle Drive lift station
 - The sidewalk project is scheduled to begin by April 1 but could start the week before so the portions adjacent to the school might be completed over spring break
 - Patrick sent two quotes for the new wiring that needs to be run to the well pump

After discussion, Matt Moore made a motion to accept the bid of \$2,025 from Reliant Electric to run new wiring to the well pump at the treatment plant. Tyler Wineinger seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

- Kyle reported the 2020 Tahoe will be wrapped first followed by the 2024.
- Kyle reported the new radio is ready to be installed in the 2024 Tahoe.
- Kyle said the laptops in the 2012 and the 2020 need to be replaced.

Parks Department – Parks President position is vacant.

- No report.

VI. Continuing Business

- There was a discussion of the status of the CCMG 2023-2 Street Project. There is an unresolved pavement issue on DeVoe Drive that the town has been discussing with the engineer (USI) and the contractor (Brooks). The town is withholding retainage on the project pending resolution of the issue. The project cannot be closed out until the retainage is paid. Until the project is closed out, the town is not eligible to apply for new CCMG projects. Matter was tabled pending final determination of the origin of the issue.
- Jason reported for CCMG Project 2024-1 that E & B has until May 5, 2025, to complete the project. There is a \$1,000 per day fine for each day beyond May 5. He said he will contact them to see when they plan to start.
- INDOT awarded an engineering contract to HWC Engineering for the HSIP project for the trail crossing on Main Street. The project cost is \$87,500. This is a 90/10 reimbursable grant, so the town cost after reimbursement will be \$8,750. Jason brought a proposed contract between the town and HWC Engineering.

After discussion, Travis LeMaster made a motion to approve entering into a contract with HWC Engineering of \$87,500 for completion of the HSIP project on Main Street at the trail crossing. Tyler Wineinger seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

- Jason reported on the status of the town's application for the CCMG 2025-1 Street Project
- No update on the town credit card.
- The clerk will follow-up on RQAW Utility Study payment status.
- Kyle reported that AEP has approved the utilization of their poles for the Flock cameras.
- No update on the accounting software.
- The clerk will work on implementing direct deposit of payroll.
- Sean Kleinpeter of Kleinpeter Financial Group presented a contract to provide project financial consulting and planning for the town. Sean took questions from the council and discussed funding sources, scenarios, and strategies and scoring of grant applications. There was discussion of the need for a new sewer rate study. The last study was performed in 2018. There was discussion of the town's prior application for a grant to extend the sanitary service to Oak Hill High School and the reasons the application was not successful. The matter of the proposed contract for financial consulting services was tabled.
- Tyler presented a proposal for a bench for the Dog Park in memory of, and to honor, Tom Walters. The cost of the bench is \$855 and comes in different colors. Its from Treetop Products and is constructed of recycled materials. It is called the "Biscuit Bench."

After discussion, Tyler Wineinger made a motion to approve the expenditure of up to \$1,000 for the purchase of a "Biscuit Bench" from Treetop Products for placement in the Dog Park in memory of Tom Walters. Matt Moore seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

VII. New Business

- Tyler said he had received a complaint from a resident on Broadway about people driving in his yard due to equipment being used for the liquor store construction partially blocking the street. The council decided it is a matter for the resident to address with the construction company.
- There was a discussion of the town ordinance that requires a \$25 permit for soliciting residents and enforcement thereof.
- The next council meeting is scheduled for 7 pm, Thursday, March 13, 2025.

VIII. Adjournment

There being no further business before the council, the meeting was adjourned at 9:18 pm.

Respectfully Submitted,

John Potter
