

Minutes of Sweetser Town Council  
January 9, 2025

- I. The meeting was called to order by Kyle Taylor at 7:00 pm; the roll was called as follows:

Roll Call:

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

The roll was followed by the Pledge of Allegiance and a prayer.

II. **Election of Officers**

- The council took up the appointment of council officers for 2025.

Travis LeMaster nominated Kyle Taylor to continue as Sweetser Town Council President for 2025. Matt Moore seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Abstain

Travis Lemaster-Aye

Matt Moore nominated Travis LeMaster to continue as Sweetser Town Council Vice-President for 2025. Warren Dailey seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Abstain

Travis Lemaster-Abstain

III. **Minutes**

After discussion, Tyler Wineinger made a motion to approve the minutes from the December 19, 2024, meeting as submitted. Matt Moore seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

IV. **Bills**

After discussion, Travis LeMaster made a motion to approve the payroll docket of December 27, 2024, and the bills docket of January 9, 2025, as submitted. Warren Dailey seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

V. **Public Hearing for Resolution 2025-1 Increase in Appropriations**

- Kyle opened a public hearing for Resolution 2025-1, Increase in Appropriations for 2025.

- The requested increases will be submitted to the DLGF (Department of Local Government Finance when the window opens for submissions (anticipated opening is February 1, 2025). The requested increases in appropriations are:
 

|                                 |                                 |           |
|---------------------------------|---------------------------------|-----------|
| o Nonreverting                  | Category 2 Services and Charges | \$ 50,000 |
| o Local Road & Streets          | Category 3 Services and Charges | \$ 41,000 |
| o Motor Vehicle Highway         | Category 1 Personal Services    | \$ 70,200 |
| o Motor Vehicle Highway         | Category 2 Supplies             | \$ 15,500 |
| o Motor Vehicle Highway         | Category 3 Services and Charges | \$156,140 |
| o Nonreverting Capital Projects | Category 4 Capital Outlays      | \$100,000 |
| o Parks and Recreation          | Category 1 Personal Services    | \$ 3,250  |
| o Parks and Recreation          | Category 2 Supplies             | \$ 1,100  |
| o Parks and Recreation          | Category 3 Services and Charges | \$ 13,150 |
| o Parks and Recreation          | Category 4 Capital Outlays      | \$ 37,500 |
| o Parks Nonreverting Capital    | Category 4 Capital Outlays      | \$ 50,000 |
| o Plan Commission               | Category 3 Services and Charges | \$ 500    |
| o Cumulative Capital Imp        | Category 4 Capital Outlays      | \$ 10,000 |
| o Cumulative Capital Dev.       | Category 4 Capital Outlays      | \$ 39,000 |
| o Local Law Cont.               | Category 3 Services and Charges | \$ 10,000 |
| o CEDIT                         | Category 3 Services and Charges | \$ 9,000  |
| o Sweetser TIF                  | Category 4 Capital Outlays      | \$150,000 |
| o ARPA                          | Category 4 Capital Outlays      | \$193,000 |
| o Opioid Settlement Restr.      | Category 3 Services and Charges | \$ 2,500  |
- There being no questions or comments from the public, Kyle closed the public hearing.

After discussion, Warren Dailey made a motion to adopt Resolution 2025-1 Increase in Appropriations for the 2025 Budget Year. Matt Moore seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

#### VI. 2025 Salary Ordinance

- The council took up Ordinance 2024-8, the 2025 Salary Ordinance. The proposed maximum salary and wages per the Ordinance 2024-8 are as follows:

| Officials and Employees         | Authorized Salary or Wage | Term | Payment Period |
|---------------------------------|---------------------------|------|----------------|
| Town Council President          | \$ 6,000                  | Year | Semi-annual    |
| Town Council Member             | \$ 4,000                  | Year | Semi-annual    |
| Town Attorney                   | \$ 10,000                 | Year | Semi-annual    |
| Clerk-Treasurer                 | \$ 36,000                 | Year | Bi-weekly      |
| Operations Manager              | \$ 63,000                 | Year | Bi-weekly      |
| Town Marshal                    | \$ 52,000                 | Year | Bi-weekly      |
| Deputy Clerk-Treasurer          | \$ 16.00                  | Hour | Bi-weekly      |
| Billing Clerk                   | \$ 11.00                  | Hour | Bi-weekly      |
| Public Utility Assistant        | \$ 24.00                  | Hour | Bi-weekly      |
| Maintenance Assistant           | \$ 20.00                  | Hour | Bi-weekly      |
| Temporary Maintenance Assistant | \$ 15.00                  | Hour | Bi-weekly      |
| Seasonal mower                  | \$ 15.00                  | Hour | Bi-weekly      |
| Deputy Town Marshal             | \$ 27.00                  | Hour | Bi-weekly      |
| Crossing Guard                  | \$ 25.00                  | Day  | Bi-weekly      |

After discussion, Travis LeMaster made a motion to pass Ordinance 2024-8, the Town of Sweetser 2025 Salary Ordinance. Matt Moore seconded the motion.

Matt Moore-Aye  
Tyler Wineinger-Aye  
Warren Dailey Aye  
Kyle Taylor-Aye  
Travis Lemaster-Aye

**VII. Public Forum**

Kyle notified the attendants that at this time members of the public may speak on any item of general interest not specific to the meeting agenda and within the town councils' jurisdiction, generally subject to a five (5) minute time limit per speaker. Kyles also asked the attendants if there were any Title VI or Title II ADA issues, concerns, or complaints from the public needing the towns' attention and needing addressed.

**VIII. Department Reports**

**Police Department** – Marshal Ryan Hornback was in attendance.

- Ryan submitted a written report to the council.
- Ryan said last year the department surpassed 4,000 calls for the first time.
- Ryan reported the Sheriff's department is preparing to order target ammunition. Its \$230 for 1,000 rounds. He thinks that is a good price and would like to purchase 1,000 rounds from the Sheriff's department.

After discussion, Matt Moore made a motion to approve the purchase of 1,000 rounds of target ammunition from the Sheriff's department for \$230. Warren Dailey seconded the motion.

Matt Moore-Aye  
Tyler Wineinger-Aye  
Warren Dailey Aye  
Kyle Taylor-Aye  
Travis Lemaster-Aye

- Ryan reported that he has had continuing problems with losing antifreeze and oil from the 2020 Tahoe. He had to have the radiator and oil lines replaced at Oakes. Oakes said the rear differential and transmission fluids should be replaced.
- Ryan attended recent meetings with local EMA and SART.
- There was a discussion of some potential new hires for reserve deputy positions.

**Maintenance Department** – Operations Manager Patrick Kendall was in attendance.

- Patrick reported the recent submitted RFP for engineer selection for the HSIP Trail project was delayed by INDOT; but has now been posted as of today. The submit deadline for the responses to the RFP is January 23, 2025, at 2 pm. The council needs to select the winning proposal by March 1, 2025.
- Patrick resumed discussion of features and cost of the 9' steel dump truck bed replacement.

After discussion, Matt Moore made a motion to approve the purchase of a 9' steel dump truck bed for \$21,700. Tyler Wineinger seconded the motion.

Matt Moore-Aye  
Tyler Wineinger-Aye  
Warren Dailey Aye  
Kyle Taylor-Aye  
Travis Lemaster-Aye

- Patrick reported the replacement motor for the blower for one of the plant exhaust fans that is down is obsolete. He has a quote of \$4,630.20 from B.L. Anderson for a custom motor/drive for the blower.

After discussion, Warren Dailey made a motion to approve the purchase of a custom motor/drive for the exhaust fan blower from B.L. Anderson for \$4,630.20. Travis Lemaster seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

- Patrick reported that the Eagle Drive lift station low battery control board is going out. The replacement will be about \$700.

#### **Parks Department**

- No report.

### **IX. Continuing Business**

- Jason Miller of RMA distributed estimates for a potential 20251CCMG Project that would encompass the majority of the town streets south of State Road 18. The total estimated project cost is \$942,818.20 with the town's 25% match being \$235,704.55. Jason also distributed the approval letter for the 2024 Pavement Asset Management Plan, which is necessary for us to be eligible to apply for the project. Jason said RMA would keep their Preliminary Engineering and Application fee for this project the same as CCMG 2024-1: \$6,200.

After discussion, Warren Dailey made a motion to approve the proposal from RMA of \$6,200 for Preliminary Engineering and Application preparation and submittal for CCMG Project 2025-1. Tyler Wineinger seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

- Jason reported that Grant County Planning and Zoning has been working with the Indiana DNR to conform the Grant County flood zone Ordinance to the Model Ordinance promulgated by DNR. Jason submitted the proposed new county Flood Damage Prevention Ordinance for Grant County for the approval of the town.

After discussion, Travis LeMaster made a motion to approve Flood Damage Prevention Ordinance for Grant County. Tyler Wineinger seconded the motion.

Matt Moore-Aye

Tyler Wineinger-Aye

Warren Dailey-Aye

Kyle Taylor-Aye

Travis Lemaster-Aye

- Kyle resumed discussion of the request from the new owner of the property where the liquor store will be located for the amount of the tap fee they need to pay. Kyle summarized the original 2023 discussion of the issue. Travis reviewed relevant sections of the Sewer Use Ordinance. After discussion, the council agreed to require the customer to pay the arrears on their residential sewer account before permission will be granted to for the liquor store to tap in. Town counsel Michael Hotz will draft a letter to respond to the owner. The matter was tabled pending drafting of the letter.
- Kyle reported that there are 4 properties that are significantly in arrears on their sewer bills, despite the town consistently filing liens. Michael said we could force a foreclosure but the town would be an unsecured creditor. Kyle asked Michael to draft a demand letter. The matter was tabled pending drafting of the demand letter.
- Kyle said he will get bids for new pistols for the police department.

- Kyle discussed the status of adding polices to the police department SOP manual for the BOLA Wrap and the body-worn cameras.
- Kyle distributed copies of the current employee handbook to the council members and asked them to read it between now and the next meeting.
- No update on the credit card.
- The town received an invoice of \$83,329.59 from INDOT for the town's share of the Sidewalk Project.
- No update on the OCRA grant.
- No update on the TeleCad proposal.
- Kyle reported they had an onboarding meeting for the Flock Safety Cameras. Locations were set. There is a small issue with establishing the Administrator role, but Kyle thinks they have a solution.
- Travis inquired if the Codification was ready to be posted to the town web site. Clerk will review and compare the codification to the master list.

**X. New Business**

- Kyle presented and the council discussed the various 2025 meeting schedules.
- 
- The next council meeting is scheduled for 7 pm, Thursday, January 23, 2025.

**XI. Adjournment**

There being no further business before the council, the meeting was adjourned at 9:53 pm.

Respectfully Submitted,

John Potter

---



---



---



---



---