Minutes of Sweetser Town Council

**March 28, 2024**

1. The meeting was called to order by Matt Stewart at 7:00 pm; the roll was called as follows:

Roll Call:

Chuck Briede-Aye

Matt Stewart-Aye

Travis Lemaster-Aye

Kyle Taylor-Absent

Charles Myers-Aye

The roll was followed by the Pledge of Allegiance and a prayer.

1. **Minutes**

After discussion, Chuck Briede made a motion to approve the minutes of the March 14, 2024, council meeting as submitted. Travis LeMaster seconded the motion.

Chuck Briede-Aye

Matt Stewart-Aye

Travis Lemaster-Aye

Kyle Taylor-Absent

Charles Myers-Aye

1. **Bills**

After discussion, Chuck Briede made a motion to approve the Bills Docket of March 28, 2024, as submitted. Charles Myers seconded the motion.

Chuck Briede-Aye

Matt Stewart-Aye

Travis Lemaster-Aye

Kyle Taylor-Absent

Charles Myers-Aye

1. **Public Forum**
* Matt notified the attendants that at this time members of the public may speak on any item of general interest not specific to the meeting agenda and within the town councils’ jurisdiction, generally subject to a five (5) minute time limit per speaker. Matt also asked the attendants if there were any Title VI or Title II ADA issues, concerns, or complaints from the public needing the towns’ attention and needing addressed.
* Ryan Malott of the Area Plan Commission presented two ordinances for the councils’ consideration.

After discussion, Chuck Briede made a motion to adopt on first reading Ordinance 2024-3 amending the Area Wide Zoning Land Use Tables. Travis LeMaster seconded the motion.

Chuck Briede-Aye

Matt Stewart-Aye

Travis Lemaster-Aye

Kyle Taylor-Absent

Charles Myers-Aye

After discussion, Chuck Briede made a motion to adopt on second reading Ordinance 2024-3 amending the Area Wide Zoning Land Use Tables. Travis LeMaster seconded the motion.

Chuck Briede-Aye

Matt Stewart-Aye

Travis Lemaster-Aye

Kyle Taylor-Absent

Charles Myers-Aye

After discussion, Chuck Briede made a motion to suspend the rules and permit a third reading of Ordinance 2024-3 amending the Area Wide Zoning Land Use Tables. Travis LeMaster seconded the motion.

Chuck Briede-Aye

Matt Stewart-Aye

Travis Lemaster-Aye

Kyle Taylor-Absent

Charles Myers-Aye

After discussion, Chuck Briede made a motion to adopt on the third reading Ordinance 2024-3 amending the Area Wide Zoning Land Use Tables. Travis LeMaster seconded the motion.

Chuck Briede-Aye

Matt Stewart-Aye

Travis Lemaster-Aye

Kyle Taylor-Absent

Charles Myers-Aye

After discussion, Chuck Briede made a motion to adopt on first reading Ordinance 2024-4 the Area Wide Zoning Pond Ordinance. Travis LeMaster seconded the motion.

Chuck Briede-Aye

Matt Stewart-Aye

Travis Lemaster-Aye

Kyle Taylor-Absent

Charles Myers-Aye

After discussion, Chuck Briede made a motion to adopt on second reading Ordinance 2024-4 the Area Wide Zoning Pond Ordinance. Travis LeMaster seconded the motion.

Chuck Briede-Aye

Matt Stewart-Aye

Travis Lemaster-Aye

Kyle Taylor-Absent

Charles Myers-Aye

After discussion, Chuck Briede made a motion to suspend the rules and permit a third reading of Ordinance 2024-4 the Area Wide Zoning Pond Ordinance. Travis LeMaster seconded the motion.

Chuck Briede-Aye

Matt Stewart-Aye

Travis Lemaster-Aye

Kyle Taylor-Absent

Charles Myers-Aye

After discussion, Chuck Briede made a motion to adopt on third reading Ordinance 2024-4 the Area Wide Zoning Pond Ordinance. Travis LeMaster seconded the motion.

Chuck Briede-Aye

Matt Stewart-Aye

Travis Lemaster-Aye

Kyle Taylor-Absent

Charles Myers-Aye

1. **Department Reports**

**Police Department –** Marshal Ryan Hornback was not in attendance.

* Matt reported:
	+ He met with Ryan about migrating his email to the town platform
	+ The 2012 Tahoe has had to be jumped several times recently
	+ No new info on the new police vehicle
	+ That the deputy that had been working with the JEAN Team was back, but another deputy had been assigned to it now. Thus, the department is experiencing some scheduling challenges.
	+ The investigation of the counterfeit money issue continues

**Maintenance Department** – Operations Manager Patrick Kendall was not in attendance.

* Patrick submitted a written report:
	+ They rented a roller to smooth the areas of the trail that they mow.
	+ The trail restroom has been opened.
	+ The trail water fountain has a leak and needs repaired.
	+ Treatment plant generators have been serviced. The large generator needs new batteries.
	+ They repaired one of the plant T-valves.
	+ The new Flyght pump for the RAS well was received.
	+ A pump to pump down the clarifiers is needed. He has received a quote from S&K. The required cable length has not yet been determined.
	+ Waiting for a quote from Overhead Door to replace a panel and repair a dent to the first door at the shop.
	+ They received a quote from C.I.C. to fabricate a new valve box lid for the Short Street lift station.
	+ They received a quote from C.I.C. to pump down the aeration tank that has a broken or missing diffuser

After discussion, Chuck Briede made a motion to accept the quote of $3,500 from C.I.C. to fabricate a new valve box lid for the Short Street lift station, and to accept the bid of $4,242 from C.I.C. to pump down the aeration tank that has a broken or missing diffuser. Charles Myers seconded the motion.

Chuck Briede-Aye

Matt Stewart-Aye

Travis Lemaster-Aye

Kyle Taylor-Absent

Charles Myers-Aye

**Parks Department**—President Steve Kelley was in attendance.

* Steve reported that some IWU students have been out installing new bird houses along the trail as well as repairing some of the existing bird houses.
* Steve presented Nancy Smith with a memento in recognition of her volunteer service on the Parks board.
1. **Continuing Business**
* No update on obtaining a town credit card.
* On Codification, we are waiting on the legal recommendations from American Legal Publishing.
* We are still waiting to hear back from AEP on how they want to connect to the new storm siren.
* No updates on the sidewalk project.
* No update on the awarded 2023-2 CCMG project, but it appears there is some preliminary site work going on.
* Joc of RMA reported that the 2024-1 CCMG project awards should be announced this week or next.
* Joc also reported that they will soon be starting the field study for the ADA compliance project.
* No update on new accounting software.
* Travis reported that Tammy from the post office had provided a list of town properties.
1. **New Business**
* Matt reported that Ryan is arranging to have coverage for the eclipse on April 8.
* There was a discussion of the effect on our liens of tax sales and sheriff sales on those properties.
* Matt inquired if we have met all the requirements to transfer the Bragg Street property to Habitat for Humanity. It was determined the Redevelopment Commission needs to have a public meeting as the next step in the process. The meeting was set for April 24, 2024, at 6:45 pm.
* The next council meeting is scheduled for 7 pm, Thursday, April 11, 2024.
1. **Adjournment**

There being no further business before the council, the meeting was adjourned at 8:03 pm.

 Respectfully Submitted,

 John Potter

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