Minutes of Sweetser Town Council

**March 14, 2024**

1. The meeting was called to order by Kyle Taylor at 7:00 pm; the roll was called as follows:

Roll Call:

Chuck Briede-Aye

Matt Stewart-Absent

Travis Lemaster-Aye

Kyle Taylor-Aye

Charles Myers-Aye

The roll was followed by the Pledge of Allegiance and a prayer.

1. **Minutes**

After discussion, Chuck Briede made a motion to approve the minutes of the February 22, 2024, council meeting as submitted. Charlie Myers seconded the motion.

Chuck Briede-Aye

Matt Stewart-Absent

Travis Lemaster-Aye

Kyle Taylor-Aye

Charles Myers-Aye

1. **Bills**

After discussion, Chuck Briede made a motion to approve the Bills Docket of March 14, 2024, as submitted. Travis LeMaster seconded the motion.

Chuck Briede-Aye

Matt Stewart-Absent

Travis Lemaster-Aye

Kyle Taylor-Aye

Charles Myers-Aye

1. **Public Forum**

* Kyle notified the attendants that at this time members of the public may speak on any item of general interest not specific to the meeting agenda and within the town councils’ jurisdiction, generally subject to a five (5) minute time limit per speaker. Kyle also asked the attendants if there were any Title VI or Title II ADA issues, concerns, or complaints from the public needing the towns’ attention and needing addressed.
* There were no comments, concerns, or complaints.

1. **Department Reports**

**Police Department –** Marshal Ryan Hornback was in attendance.

* Ryan reported:
  + 296 calls since the last meeting; Ryan summarized the nature of the calls
  + His department continues to focus on slowing vehicle speeds on Main Street
  + Brad Moore is back from his temporary assignment
  + All required training has been completed for the year
  + All four radar units have been certified
  + Ordinance violations documentation for July-December2023 have been submitted to the county
* Ryan discussed the Flock Camera System. It is a license plate reading camera. There was a discussion of costs and benefits of the system. Kyle requested that Ryan schedule a demo of the system.
* The department utilizes Glock 45’s. There was a discussion of the costs and benefits of switching to the Sig Sauer 9 mm.

**Maintenance Department** – Operations Manager Patrick Kendall was in attendance.

* Patrick reported:
  + He has made temporary repairs to the bed of the dump truck
  + They laid and graded stone:
    - Along the trail back to the burn pile
    - On the treatment plant drive
    - On the overflow trail parking lot
    - At the bank lift station
  + They have graded the alleys and will be going over them again soon
  + He and Ed attended a class in Tipton on treating activated sludge. They also toured the Tipton treatment facility.
  + There are ongoing issues with the t-valves plugging. He has gone down to one clarifier until the issue is resolved
  + They lost power for about 20 minutes, but the blowers did not restart when the generator took over
  + He returned a pump to Xylem that is under warranty and is waiting on the replacement
* Patrick said a resident had inquired about the town placing gravel on the dead end at Jackson Street that the resident utilizes for parking. There was a discussion of whether the town had vacated the area in question. Council said that it is the resident’s responsibility if they want to place gravel on the dead end.
* Patrick suggested putting river rock in the small area enclosed area between the sidewalk and Main Street west of the Newhouse lot and in the low area between town hall and the shelter.
* Chuck initiated discussion of a proposed date for the town clean-up. He will check with Republic Services to see if June 22 is available.
* There was a discussion about disposing of some of the excess items stored in the town hall garage. Steve will go through and mark the items that can be scrapped or disposed of.

**Parks Department**—President Steve Kelley was in attendance.

* Steve reported the water line to the dog park is broken. Clint Dooley said he would install a new line if the town will pay for the materials.
* Steve prepared and distributed a list of tasks for the Oak Hill Schools Service Day on May 22.
* Steve resigned as the town Area Plan Commission representative.

1. **Continuing Business**

* SBOA has requested an audit exit conference for April 3rd or 4th.
* Kyle reported the BOLA Wrap training is being coordinated with Ryan.
* No update on the police car.
* No update on obtaining a town credit card.
* We have received a draft of the Ordinance Codification from American Legal Publishing.
* We are waiting to hear back from AEP on how they want to connect to the new storm siren.
* No updates on the sidewalk project.
* No update on the awarded 2023-2 CCMG project.
* Joc of RMA reported that the 2024-1 CCMG project awards should be announced within two weeks.
* Joc said they are making substantial progress on the Title VI plan document.
* There was a discussion of Keystone software, what modules to purchase, and the timing of implementation.
* RFP’s for developing the OCRA Master Utility Planning Grant application should begin arriving soon.
* No update on the possible crosswalk improvement project.
* No update on the employee handbook revision.
* No update on the post office discussion.

1. **New Business**

* There was a general discussion of a new Area Plan Commission representative and the possibility of withdrawing from Area Plan or requesting a modification of the current relationship.
* The clerk initiated discussion of five properties with uncollected liens and the town’s options to affect recovery.
* The clerk distributed some draft financial statements through February 2024.
* The next council meeting is scheduled for 7 pm, Thursday, March 28, 2024.

1. **Adjournment**

There being no further business before the council, the meeting was adjourned at 9:06 pm.

Respectfully Submitted,

John Potter

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