Minutes of Sweetser Town Council

**February 22, 2024**

1. The meeting was called to order by Kyle Taylor at 7:00 pm; the roll was called as follows:

Roll Call:

Chuck Briede-Aye

Travis Lemaster-Absent

Matt Stewart-Aye

Kyle Taylor-Aye

Charles Myers-Aye

The roll was followed by the Pledge of Allegiance and a prayer.

1. **Minutes**

After discussion, Chuck Briede made a motion to approve the minutes of the February 8, 2024, council meeting as submitted. Charlie Myers seconded the motion.

Chuck Briede-Aye

Travis Lemaster-Absent

Matt Stewart-Aye

Kyle Taylor-Aye

Charles Myers-Aye

1. **Bills**

After discussion, Matt Stewart made a motion to approve the Bills Docket of February 22, 2024, as amended. Chuck Briede seconded the motion.

Chuck Briede-Aye

Travis Lemaster-Absent

Matt Stewart-Aye

Kyle Taylor-Aye

Charles Myers-Aye

1. **Public Forum**

* Kyle notified the attendants that at this time members of the public may speak on any item of general interest not specific to the meeting agenda and within the town councils’ jurisdiction, generally subject to a five (5) minute time limit per speaker. Kyle also asked the attendants if there were any Title VI or Title II ADA issues, concerns, or complaints from the public needing the towns’ attention and needing addressed.
* There were no comments, concerns, or complaints.

1. **Department Reports**

**Police Department –** Marshal Ryan Hornback was not in attendance.

* No report
* Tony Larimore of WRAP Technologies gave a presentation. WRAP is a law enforcement and military solutions company. They provide three solutions:
  + BOLA Wrap – a temporary restraining device
  + Intrensic Body Worn Camera System
  + WRAP Reality training platform

After discussion, Matt Stewart made a motion to enter into a 5-year equipment and service agreement with WRAP Technologies to purchase three Intrensic Body Worn Cameras and two BOLA Wraps at of cost of $2,998.39 per year. Charlie Myers seconded the motion.

Chuck Briede-Aye

Travis Lemaster-Absent

Matt Stewart-Aye

Kyle Taylor-Aye

Charles Myers-Aye

**Maintenance Department** – Operations Manager Patrick Kendall was not in attendance.

* Patrick submitted a written report to the council:

**Parks Department**—President Steve Kelley was in attendance.

* Steve reported that Beachy Tree Service had removed the trees whose roots have grown under the trail and were causing some buckling.
* Steve reported that Danielle Hewitt from Oak Hill Schools had contacted him about the Oak Hill Community Schools 2024 Service Day on May 22. Steve will not be able to be here that day but will put together a project list for the day.
* Steve reported he attended the ECI meeting last Tuesday. The council may have Bill Walters of ECI attend a public works meeting and talk to the council about possible projects and funding sources.

1. **Continuing Business**

* As the SAM number has been issued Mike Kleinpeter will send out an RFP as the next step in applying for an OCRA Master Utility Planning Grant.
* Kyle reported that we are not eligible to be considered for a UDSA Facility Matching Grant for a new police vehicle. Council discussed financing options for a new vehicle. Matter was tabled.
* Codification project is in process.
* Kyle reported that new siren has been installed. It still needs to be connected to power.
* Kyle said he has reached out to Chad Salzbrenner of Flies & Vandenbrink to catch-up on the status of the Sidewalk Project. The council reviewed the remaining scope of the project and possible adjustments.
* No updates on the CCMG projects.
* No update on the accounting software.

1. **New Business**

* Joel Thorne requested his utility late fee be waived. He was out of town and entrusted a friend to drop his payment in the mail. It was not done in a timely manner.

After discussion, Matt Stewart made a motion to waive the late fee charged to Joel Thorne. Chuck Briede seconded the motion.

Chuck Briede-Aye

Travis Lemaster-Absent

Matt Stewart-Aye

Kyle Taylor-Aye

Charles Myers-Aye

* The next council meeting is scheduled for 7 pm, Thursday, March 14, 2024.

1. **Adjournment**

There being no further business before the council, the meeting was adjourned at 8:36 pm.

Respectfully Submitted,

John Potter

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