Minutes of Sweetser Town Council

**February 8, 2024**

1. The meeting was called to order by Kyle Taylor at 7:00 pm; the roll was called as follows:

Roll Call:

Chuck Briede-Aye

Travis Lemaster-Aye

Matt Stewart-Aye

Kyle Taylor-Aye

Charles Myers-Aye

The roll was followed by the Pledge of Allegiance and a prayer.

1. **Minutes**

After discussion, Matt Stewart made a motion to approve the minutes of the February 6, 2024 Public Works meeting and the January 25, 2024, council meeting as submitted. Travis LeMaster seconded the motion.

Chuck Briede-Aye

Travis Lemaster-Aye

Matt Stewart-Aye

Kyle Taylor-Aye

Charles Myers-Aye

1. **Bills**

After discussion, Travis LeMaster made a motion to approve the Bills Docket of February 8, 2024, as submitted. Chuck Briede seconded the motion.

Chuck Briede-Aye

Travis Lemaster-Aye

Matt Stewart-Aye

Kyle Taylor-Aye

Charles Myers-Aye

1. **Public Forum**
* No comments.
1. **Department Reports**

**Police Department –** Marshal Ryan Hornback was in attendance.

* Ryan reported:
	+ 297 calls in January
	+ The 2012 Tahoe headlights burn out at an unusual rate
	+ He has been working with Motorola on the radio batteries and chargers needing to be replaced frequently
	+ He will be in training most of next week
	+ They are running radar more heavily on Main Street

**Maintenance Department** – Operations Manager Patrick Kendall was in attendance.

* Patrick reported:
	+ He received a quote from Evapar for servicing all three generators
	+ The plant flow meters have been calibrated
	+ They installed a new belt and motor on the UV unit compressor, and it is ready to be started
	+ The raw auto sampler is not maintaining temperature. He will investigate the source of the issue.
	+ One exhaust fan motor is not working, and another is getting loud. He is ordering new motors and looking to install variable speed fans to replace the existing static speed units.
	+ He replaced the light fixture above the RAS well
	+ He and Ed got the land plane attached to the utility tractor and graded:
		- The treatment plant lot
		- The dirt and gravel at the trail parking lot
		- The lot behind town hall
		- The road down the trail to the burn pile
		- The alley between Main and Meridian
	+ He attended the Regional Water District meeting.
		- The finance administration made a presentation: they have an apprenticeship program and can provide assistance with new employee hiring and training
		- IDEM is working on streamlining the WT3 operator test

**Parks Department**—President Steve Kelley was in attendance.

* Steve reported:
	+ The house at 503 Catherine will be in the March 19 Sherif sale
	+ He would like to attend the Greenway Foundation meeting in Indianapolis on April 25, 2024.
* Steve distributed a quote of $11,133 from J&J to make the dog park ADA accessible. It would involve installing concrete sidewalks from the parking lot to the entry gate, and from the entry gate to each side of the shelter. Matter was tabled.
* Steve distributed a quote of $4,400 from Beachy Tree Service to remove the trees whose roots have grown under the trail and are causing some buckling.

After discussion, Matt Stewart made a motion to approve the quote from Beachy Tree Service to remove the trees whose roots have grown under the trail. Charlie Myers seconded the motion.

Chuck Briede-Aye

Travis Lemaster-Aye

Matt Stewart-Aye

Kyle Taylor-No

Charles Myers-Aye

* Steve briefed the council on the Area Plan Meeting he attended.
1. **Continuing Business**
* Kyle reported we have reapplied for the SAM number renewal.
* Kyle reported that he requested that we be considered for a UDSA Facility Matching Grant for a new police vehicle.
* Discussion of Ordinance 2024-1, the Credit Card Ordinance, resumed.

After discussion, Travis LeMaster made a motion to pass on second reading Ordinance 2024-1, An Ordinance Establishing a Town Credit Card and Usages. Matt Stewart seconded the motion.

Chuck Briede-Aye

Travis Lemaster-Aye

Matt Stewart-Aye

Kyle Taylor-Aye

Charles Myers-Aye

After discussion, Travis LeMaster made a motion to pass on third and final reading Ordinance 2024-1, An Ordinance Establishing a Town Credit Card and Usages. Matt Stewart seconded the motion.

Chuck Briede-Aye

Travis Lemaster-Aye

Matt Stewart-Aye

Kyle Taylor-Aye

Charles Myers-Aye

* Codification project is in process.
* Kyle reported that new siren location may have to be adjusted due to utility location conflicts. Federal Signal hopes to be ready to begin installation in a couple of weeks.
* Kyle distributed the Keystone accounting software proposal for review. Travis would like to get other quotes and Charlie would like to get a firm quote for the Keystone data conversion cost. After discussion, the matter was tabled.
* The next step in applying for an OCRA Master Utility Planning Grant is on hold until we obtain our SAM number renewal.
* No update on the handbook revisions.
* No update on a grant for a possible crosswalk improvement project.
* Matt mentioned the need to have a Redevelop Commission meeting to be able to move forward on transferring the Bragg Street property to Habitat for Humanity. Town counsel Michael Hotz reviewed the procedures for giving away property.
1. **New Business**
* The following meetings were set:
	+ Executive Session 6:00 pm February 22,2024
	+ Redevelopment Commission 6:45pm February 22, 2024
	+ Storm Water Board: Feb. 22, 2024, after the Redevelopment Commission meeting
* The next council meeting is scheduled for 7 pm, Thursday, February 22, 2024.
1. **Adjournment**

There being no further business before the council, the meeting was adjourned at 8:16 pm.

 Respectfully Submitted,

 John Potter

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