

SWEETSER TOWN COUNCIL

Meeting Minutes

September 26, 2013

I. Call to Order

The regular meeting of the Sweetser Town Council was called to order at 7:00 p.m. on September 26, 2013, at the Sweetser Town Hall by Council President, Travis LeMaster.

II. Roll Call of Board Members Present:

Rich Gamble, Carl Moorman, Chuck Briede, Travis LeMaster, Steve Kelley

The Pledge of Allegiance was led by Travis LeMaster. Prayer was given by Rich Gamble.

III. Review and Approval of Minutes

Steve Kelley made a motion to approve the Regular Session minutes from September 12, 2013. Chuck Briede seconded the motion.

Roll call:

Rich Gamble - Aye

Carl Moorman - Aye

Chuck Briede - Aye

Travis LeMaster - Aye

Steve Kelley - Aye

IV. Review and Approval of Bills

Chuck Briede made a motion to approve the bills as submitted. Rich Gamble seconded the motion.

Roll call:

Rich Gamble - Aye

Carl Moorman - Aye

Chuck Briede - Aye

Travis LeMaster - Aye

Steve Kelley - Aye

V. Departmental and Committee Reports

Town Maintenance Manager Devin Cole

Travis LeMaster reported that Devin Cole is unable to attend the meeting due to his daughters' illness. Travis reported that the repairs to the street in front of the post office have been completed. Travis also stated that the Street Department is waiting for assistance from Dick Bragg Excavating to learn more about the sink hole at Elm Street. Chuck Briede stated that Devin told him Dick Bragg will be coming on Friday morning. Carl Moorman stated that the smoking of the lines is almost complete. Carl stated that the smoking machine had broken down and was being repaired and the smoking will be finished when the machine is repaired. Chuck Briede stated that the road bed appears to be of sufficient thickness to support traffic near the sink hole but that if the information gathered from using Dick Bragg's camera shows something otherwise the road may need to be closed until repairs are complete.

V. Special Town Business: Public Hearing on 2014 Budget

Travis LeMaster discussed the power point handout containing the information regarding the 2014 Budget. Travis asked if anyone in the audience had any questions. None were forthcoming. The adoption hearing is set for October 10, 2013. Discussion was held by the Board about amounts appropriated in specific accounts. Travis explained why some accounts were published higher than others. There were no comments from the public regarding the 2014 Budget.

VI. Other Business

a. Continuing Business

Waste Water Treatment Plant

State Revolving Fund – Travis LeMaster stated that the State Revolving Fund issued a finding of no significant impact. The ad for the bid was in the newspaper today and the bids will be accepted October 22, 2013, and then they will be reviewed by the Board at the meeting on October 24, 2013. Carl Moorman asked if the ad only appeared in the Chronicle-Tribune. Travis stated that he believed Jim Frazell advertised in more venues than just the Chronicle. Kim Rogers explained that the copy of the ad that appears in the Chronicle does get sent to other agencies who may be interested on bidding on the treatment plant. Kim also stated that the advertisement would be published twice.

b. New Business

Consideration of Petty Cash Ordinance

Travis LeMaster asked Kim Rogers if he had an opportunity to review the proposed Petty Cash Ordinance and Kim stated that he had reviewed it and it looked good. Kim reported that the State Board of Accounts likes to see that a town has a policy on record. Kim read Ordinance 2013-4, Petty Cash, to the Board. Kim stated that the ordinance can be passed immediately if the Board so chooses.

Chuck Briede moved to pass on first reading Ordinance 2013-4, the establishment of a Petty Cash Fund. Steve Kelley seconded the motion.

Roll call:

Rich Gamble - Aye

Carl Moorman – Aye

Chuck Briede – Aye

Travis LeMaster – Aye

Steve Kelley – Aye

Chuck Briede moved to pass on second reading Ordinance 2013-4, the establishment of a Petty Cash Fund. Steve Kelley seconded the motion.

Roll call:

Rich Gamble - Aye

Carl Moorman – Aye

Chuck Briede – Aye
Travis LeMaster – Aye
Steve Kelley – Aye

Chuck Briede made a motion to suspend the rules to consider passing Ordinance 2013-4, the establishment of a Petty Cash Fund. Steve Kelley seconded the motion.

Roll call:
Rich Gamble - Aye
Carl Moorman – Aye
Chuck Briede – Aye
Travis LeMaster – Aye
Steve Kelley – Aye

Chuck Briede made a motion to pass on third and final reading Ordinance 2013-4, the establishment of a Petty Cash Fund. Steve Kelley seconded the motion.

Roll call:
Rich Gamble - Aye
Carl Moorman – Aye
Chuck Briede – Aye
Travis LeMaster – Aye
Steve Kelley – Aye

Other business:

Travis LeMaster explained that the Certificate of Deposit that the Board previously moved to cash is a joint CD with the City of Marion which is a surety to Marion for payments for waste water treatment. Kim Rogers explained that this was established almost 40 years ago. Kim stated that the City of Marion agreed to reduce the amount being held in the certificates and to allow the three CDs to be reduced to 12 month CDs from 24 months. The Board reviewed a copy of the letter from Terry King Collier at Grant County State Bank outlining the details. Steve Kelley made a motion to reduce the amount of the security deposits from \$18,927.88 to \$13,500.00, as consented to by the City of Marion Utility Service Board, with the remaining \$13,500.00 to be invested in CDs for 12 months. The amount of the reduction being returned to the Town of Sweetser is to be deposited into the waste water account. Chuck Briede seconded the motion.

Roll call:
Rich Gamble - Aye
Carl Moorman – Aye
Chuck Briede – Aye
Travis LeMaster – Aye
Steve Kelley – Aye

The Clerk is directed to proceed with these arrangements with the bank.

Carl Moorman stated that it has been brought to his attention that the house that was to be demolished has yet to be demolished. The previous owner stated that the house either had to be repaired, torn down, or sold and the previous owner believes that should apply to the new owner. Carl asked who would be in charge of enforcing that and Kim Rogers stated that it

would fall to Area Plan to enforce it. Travis LeMaster directed Carl to call Steve Niblick at Area Plan.

IX. Open Public Forum

There were no comments from the public.

Chuck Briede made a motion to adjourn the meeting. Rich Gamble seconded the motion. Meeting adjourned by unanimous consent at 7:25 pm.

Minutes submitted by: Eileen D. LeMaster, Clerk/Treasurer

Travis LeMaster

Carl J. Moore

Chuck V. Briede

Rich P. Gamble
