

SWEETSER TOWN COUNCIL

Meeting Minutes

May 28, 2015

I. Call to Order

The regular meeting of the Sweetser Town Council was called to order at 7:00 p.m. on May 28, 2015, at the Sweetser Town Hall by Council President Travis LeMaster.

II. Roll Call of Board Members Present:

Rich Gamble, Chuck Draine, Chuck Briede , Travis LeMaster, Steve Kelley (absent)

The Pledge of Allegiance was led by Travis LeMaster. Prayer was given by Rich Gamble.

III. Review and Approval of Minutes

Rich Gamble made a motion to approve the minutes from the May 14, 2015, Regular Meeting. Chuck Draine seconded the motion.

Roll call:

Rich Gamble - Aye

Chuck Draine - Aye

Chuck Briede – Aye

Travis LeMaster – Aye

Steve Kelley – Absent

IV. Review and Approval of Bills

After discussion about the electric bill for the waste water treatment plant Chuck Briede made a motion to approve the bills as submitted. Rich Gamble seconded the motion.

Roll call:

Rich Gamble – Aye

Chuck Draine - Aye

Chuck Briede – Aye

Travis LeMaster – Aye

Steve Kelley – Absent

V. Department Reports – Sweetser Town Maintenance, Devin Cole

Mitch Hansel from Fleis & Vandenbrink reported regarding the sign inventory. Mitch stated that INDOT offered to reimburse the town \$5,000.00 of the construction costs if the town is willing to move the project back two years. If delayed two years then the project wouldn't begin until 2019-2020. Mitch explained that all of the engineering costs will be billed during 2015 and that the plans will be completed this year. Mitch also explained that during the construction INDOT pays the contractors and that they will increase the award to adjust for increases in costs between now and the project beginning if the town agrees to the delay. Travis LeMaster discussed the lack of appropriated funds to pay the engineering costs. Devin Cole sent an email to INDOT indicating the town's willingness to delay the project. The town will work with the contractor during the project in an effort to try to keep the newer signs.

Mitch Hansel reminded the Council that July 1st through the 21st is the ADA precertification and Title 6 is open to renew.

Chuck Draine asked if Devin had any information on the vac truck. Devin said no.

VI. Open Forum

grant. Kim Roger stated that Mike Pretorius sent him a commitment letter regarding the BAN and informed Bob King that a public hearing will have to be held prior to the town taking out the loan.

Trail Work Day – There were 40 to 50 Oak Hill students doing community service work around the town. Tasks completed include washing the train cars, maintenance at the dog park, mulching around the trees, picking up tree limbs and painting fences. The town is very grateful for the assistance the students provided and also wishes to thank Sweetser Wesleyan Church for providing lunch for all of the volunteers.

Converse – They have started preparing the path for their section of the trail. They have to drain a pond and fill it in and replace a bridge. There are two contractors working on their portion of the trail.

Sewer Use Ordinance – Kim Rogers will advertise the public hearing for June 11, 2015, in the Chronicle Tribune. He will provide the Clerk with a notice to post in town.

Blight Elimination – Chuck Draine received the signed copy of the contract and forwarded it to the Council and the Clerk. Devin Cole stated that a contractor who is building a home in Sweetser has been looking into purchasing the property on Broadway that the town is proposing to tear down in the blight elimination program.

Income Survey – Travis LeMaster asked if anyone was available to help with the survey by going door to door. Anyone who is available is to meet at the café for breakfast on Friday morning.

Gator Purchase – The contract for the Gator was different from what was originally quoted. Steve Kelley took possession of the Gator but asked the owner of Reynolds to honor the original interest rate. Steve Kelley is sending a letter of intent to purchase. When the new loan documents are prepared someone will have to go to Fishers to sign the paperwork.

b. New Business

Surplus Property - The Clerk provided a list of miscellaneous office equipment that is no longer in use and requested the Council declare it to be surplus property. Travis LeMaster read Resolution 2015-5 declaring the items surplus. Chuck Briede made a motion to adopt Resolution 2015-5. Rich Gamble seconded the motion.

Roll call:

Rich Gamble – Aye

Chuck Draine - Aye

Chuck Briede – Aye

Travis LeMaster – Aye

Steve Kelley – Absent

The Clerk requested permission from the Council to purchase a laptop for the Deputy Clerk. The cost is \$379.00 from Staples. The Clerk also asked permission to purchase three copies of Microsoft Office through MEGA Systems for \$143.00 per copy. Rich Gamble made a motion to authorize the purchase of a laptop and three copies of Microsoft office. Chuck Draine seconded the motion.

Roll call:

Rich Gamble – Aye

Chuck Draine - Aye

Chuck Briede – Aye

Travis LeMaster – Aye

Steve Kelley – Absent

Future Planning – Pam Price of the East Central Indiana Planning District came and took a tour of the town. She recommended that the town create a five-year plan. She stated that this plan would help the town access funding. Discussion was held regarding what might be included in the plan.

The Executive Session will be held at 6:30 pm prior to the regular meeting on June 11, 2015.

Travis LeMaster reviewed the upcoming events including the town-wide rummage on June 19th and 20th and the 5K for Vada Hornocker on June 27th. (It was noted that Vada may be able to go home from the hospital tomorrow.)

Chuck Briede thanked the Council and others for the cards and donations made when Jami's mother passed away.

Chuck Briede noted that the flags were put up for Memorial Day and questioned whether or not they could just remain up until after July 4th. Devin stated that there are many nails in the poles and they damage the flags.

Chuck Briede stated that the Lion's Club purchased new flags for the memorial and the flag pole in front of town hall. The Lions thank Howard Schick for donating the Navy flag. Several members in attendance asked about the cost of the flags (\$34.00 for a 3x5 flag) and expressed interest in sponsoring another branch of the Armed Services.

Chuck Briede made a motion to adjourn the meeting. Rich Gamble seconded the motion.

Meeting adjourned by unanimous consent at 8:23 pm.

Minutes submitted by: Eileen D. LeMaster, Clerk/Treasurer

Travis LeMaster

Chuck Briede

Charles Briede

Richard P. Gamble

Bonnie Hicks stated that she has a raccoon problem at her home and asked what she is allowed to do about it. Bob King (also in the audience) stated that he has someone who does live animal trapping and he will get her the information.

VII. Other Business

a. Continuing Business

Waste Water Treatment Plant –

Punch list items – Travis LeMaster stated that Jim Frazell was supposed to attend the meeting but is not able because of a broken ankle.

Change Orders – Jim Sopher and Devin Cole are working on getting quotes on the concrete pad. Devin stated that he asked Zachrich for a quote. Devin stated that Zachrich is reluctant to finish the change order because Triad put a completion date of February 9, 2015, on the change order and the change order wasn't made until after February 9th. Discussion was held regarding the options.

UV Compressor – Devin stated that the old compressor was leaking oil so it was replaced. However, the new compressor still has an air leak. Doug from Zachrich is to see to the repairs.

Devin Cole stated that they will be using a 15 hp pump that the town already has to put in the digester to save money.

Brenntag required special insurance coverage as it relates to the town purchasing and using the alum at the treatment plant. Devin stated that he contacted Kirk Hornocker and Kirk sent Brenntag the information today.

Steve Kelley provided Travis LeMaster with a quote for the sign at the treatment plant. A picture of the proposed sign was shown to the Council. The cost of the sign is \$180.00 for a 6'x3' sign. Devin stated that he would prefer it not be mounted on the side of the building. Discussion was held regarding the date on the sign and Chuck Briede moved to approve the purchase of the sign without the date. Rich Gamble seconded the motion.

Roll call:

Rich Gamble – Aye

Chuck Draine - Aye

Chuck Briede – Aye

Travis LeMaster – Aye

Steve Kelley – Absent

Chuck Briede asked Devin about the status of using the generators at the lift stations. Devin stated that he believes it is in the change order to have the lift stations rewired. The Council will have to check with Jim Frazell about the status. (A telephone call was placed to Jim Frazell and Travis LeMaster spoke with him on speakerphone. The council asked about the wiring to run the generators. Jim stated that a special meeting is needed and recommended having an executive session one hour prior to the next meeting on June 11th. Jim stated that Duane Anderson emailed the council with a status report. Jim did confirm that wiring the receptacles at the lift stations is part of the change order that is still to be done.)

Trail Expansion – Terry Renbarger and Bob King were in attendance and stated that the Parks Board has accepted offers from the landowners and that the paperwork is currently at the Plan Commission. They are waiting on the engineering specifications for the new section of the trail. After the closing on the property the work can be bid out. Bob King will get the exclusions from the Plan Commission and take them to the abstract company and then the title work will be done. Bob King explained the surveying process and the grant information. Bob stated that the letter of credit from Grant County State Bank will pay for the purchase of the land and then can be paid back when the town is reimbursed from the