

SWEETSER TOWN COUNCIL

Meeting Minutes
November 8, 2018

I. Call to Order/Roll Call of Council Members Present/Pledge of Allegiance/Prayer

The regular meeting of the Sweetser Town Council was called to order at 7:00 pm on November 8, 2018 at the Sweetser Town Hall by Rich Gamble.

Roll Call:

Dave Fox-Aye
Matt Stewart-Aye
Chuck Briede – Aye
Rich Gamble – Aye
Travis LeMaster-Aye

The Pledge of Allegiance was led by Rich Gamble. Prayer was given by Matt Stewart.

II. Review and Approval of Minutes / Review and Approval of Bills

Dave Fox made a motion to approve the minutes of the October 11 27, 2018 meeting as written. Chuck Briede seconded the motion.

Roll Call:

Dave Fox-Aye
Matt Stewart-Aye
Chuck Briede-Aye
Rich Gamble-Aye
Travis LeMaster-Aye

Chuck Briede made a motion to accept the bills as written. Travis LeMaster seconded the motion.

Roll Call:

Dave Fox-Aye
Matt Stewart-Aye
Chuck Briede-Aye
Rich Gamble-Aye
Travis LeMaster-Aye

III. Open Public Forum

- No comments

IV. Department Reports

- Police Department
 - No report.
- Waste Water plant and town maintenance
 - INDOT awarded Sweetser a \$200,000 grant for the Main St. Paving and Eagle Drive paving and drainage project. The grant is 75/25; the town's responsibility is up to \$50,000.
 - Devin reported that Triad had commenced work on burying the water lines at the treatment plant.
 - Devin reported that November 9 would be Dustin Grover's last day. Dustin accepted a position with Koorsen.
 - Devin introduced Patrick Alvord as a new town hire. Patrick will be working a part-time schedule of Monday, Wednesday, and Friday.
 - The heat exchanger is cracked on the town hall furnace. Given the age of the furnace it is not practical to repair. Devin is awaiting quotes from several contractors for a new furnace. Given that cold weather is here, council will need to have a special meeting to authorize the purchase or preauthorize a maximum amount for Devin to expend on the purchase.

Chuck Briede made a motion to authorize an expenditure of up to \$7,000 for a new furnace for town hall. Matt Stewart seconded the motion.

Roll Call:

Dave Fox-Aye
Matt Stewart-Aye
Chuck Briede-Aye
Rich Gamble-Aye
Travis LeMaster-Aye

- The proposal from Fleis & Vandenbrink to develop documents to present to INDOT was considered. The work is necessary so that Eagle Estates, Winger Estates, and the edition north of Wes Way will be included in the INDOT map of the town; the areas are currently excluded. If accepted, Mitch Hansel of Fleis & Vandenbrink would prepare the CAD design and also a certification in lieu of an ordinance. Proposed cost to the town is \$1,240.

Rich Gamble made a motion to accept the proposal from Fleis & Vandenbrink of \$1,240 to prepare the documents needed to submit to INDOT to request that Eagle Estates, Winger Estates, and the edition north of Wes Way be added to INDOT's map of Sweetser Town. Dave Fox seconded the motion.

Roll Call:

Dave Fox-Aye
Matt Stewart-Aye
Chuck Briede-Aye
Rich Gamble-Aye
Travis LeMaster-Aye

- Mitch reviewed the bids for the Main Street Paving and Eagle Drive Drainage project and recommended the bid from Keith Sullivan Excavating for \$182,200.80 be accepted. Mitch also recommended requesting a revised bid form from Sullivan in anticipation of overages. Mitch suggested approximately \$15,000 be added to bring the bid total to \$197,000.

Dave Fox made a motion to accept the bid for the Main Street Paving and Eagle Drive Drainage project from Keith Sullivan Excavating for \$182,200.80, authorize an additional amount to cover overages and bring the bid total to \$197,000, and to have Fleis & Vandenbrink submit a revised bid form to Sullivan to be completed reflecting these terms. Travis LeMaster seconded the motion.

Roll Call:

Dave Fox-Aye
Matt Stewart-Aye
Chuck Briede-Aye
Rich Gamble-Aye
Travis LeMaster-Aye

V. Continuing Business

- Next Sesquicentennial meeting will be November 14, 2018.
- Parks line-of-credit will be paid off by mid-December.
- Matt questioned where the things stood with the flag issue. Devin said the plan is to return the unused items and requested that the outstanding invoice not be paid.
- Chuck related some comments received from residents concerning the recent sewer rate increase. He and Travis suggested that the town post some information on its web site regarding the increase.
- Chuck reported that the 2019 budget had been submitted and accepted.

VI. New Business

- Clerk reported there was a batch of seven utility payments that came together and were late. As these were all from on-line bill pay customers who are typically on-time with their payments, clerk suggested that there was an issue with the processing center and recommended waiving late fees in this instance. Council consented to waiving the fees.
- Clerk reported that the deputy clerk noted that some of the town customers have their bills on auto-pay and that their most recent payment did not reflect the new rates. Suggestion was made that the clerk's office call these customers to alert them to the new rate and give them the opportunity to correct before late fees are imposed.
- 2019 Salary Ordinance – discussion tabled.

- Clerk provided SBOA audit update.

Next Meeting

- Next Council Meeting is November 29, 2018, 7:00 pm.

Meeting Adjourned at 7:49 pm.

Meeting Minutes taken by:
John Potter / Clerk Treasurer
